

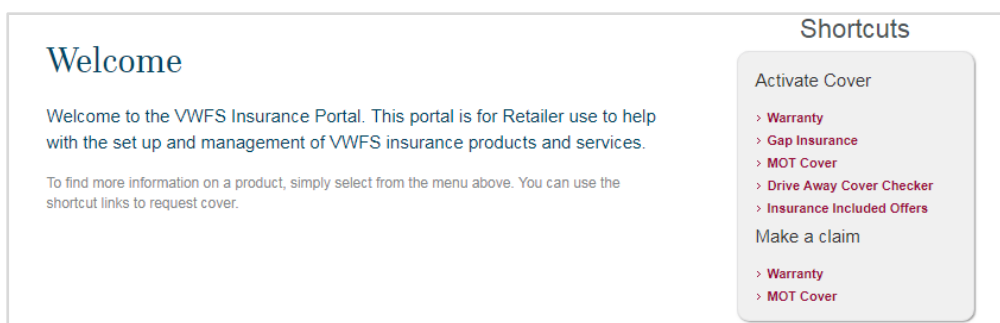
# VOLKSWAGEN FINANCIAL SERVICES

FINANCE. INSURANCE. FLEET. MOBILITY.

## How to activate a Priority Purchase Warranty (for vehicles bought at an auction only)

An Audi Priority Purchase Warranty (APPW) will be activated automatically in the Volkswagen Financial Services (VWFS) warranty system. However, Approved Used Audi's purchased at an auction will have to be activated manually. Activating a Priority Purchase Warranty for these vehicles is simple and should only take you around one minute. The only information you need is the vehicle registration, delivery date and current mileage.

1. Go to [www.vwfsinsuranceportal.co.uk](http://www.vwfsinsuranceportal.co.uk) and select **Warranty** from the 'Activate cover' shortcut menu.



**Welcome**

Welcome to the VWFS Insurance Portal. This portal is for Retailer use to help with the set up and management of VWFS insurance products and services.

To find more information on a product, simply select from the menu above. You can use the shortcut links to request cover.

**Shortcuts**

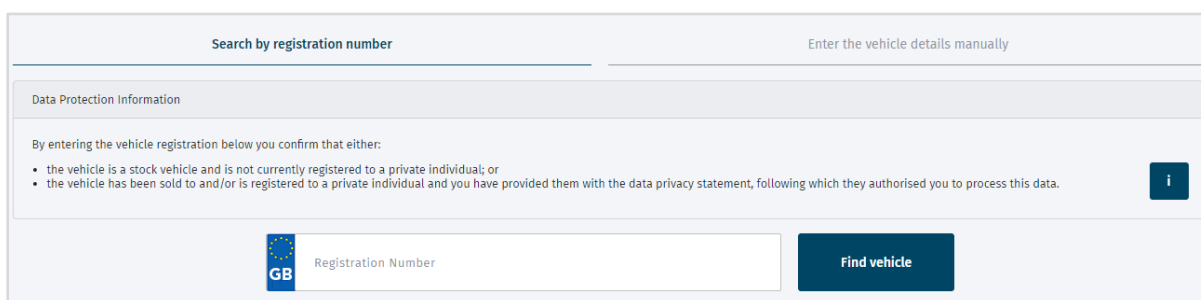
Activate Cover

- > Warranty
- > Gap Insurance
- > MOT Cover
- > Drive Away Cover Checker
- > Insurance Included Offers

Make a claim

- > Warranty
- > MOT Cover

2. Once logged into the VWFS Warranty System, enter the vehicle registration number that you want to cover and select **Find vehicle**. The vehicle's details will then be retrieved.



Search by registration number

Enter the vehicle details manually

Data Protection Information

By entering the vehicle registration below you confirm that either:

- the vehicle is a stock vehicle and is not currently registered to a private individual; or
- the vehicle has been sold to and/or is registered to a private individual and you have provided them with the data privacy statement, following which they authorised you to process this data.

GB Registration Number

Find vehicle

- You'll then need to enter the date that the vehicle will be delivered and the vehicle's current mileage. Select **Next** to progress to the next section.

The screenshot shows a form titled "Search by registration number" with a sub-header "Enter the vehicle details manually". A link reads "Not the right vehicle? Click here to enter the vehicle details manually." The form contains several fields: Brand (AUDI), Model (A4), Version (TDI S LINE), Engine type (DIESEL), Category (CARS (exc. Off-Road)), and Engine capacity (CC) (1968). Below these are Power (KW) (140), 1st registration date (21/01/2016), Registration Number (LP65ZGK), VIN (WAUZZZF4XGA009740), and Gross Weight (kg) (2075). There are two input boxes: "Collection date" (23/04/2019) and "Current mileage" (65000). At the bottom, there are "Vehicle use" buttons for "PRIVATE" (selected) and "BUSINESS", and "Reset" and "Next" buttons.

- You will then need to click **Select** to choose 'Priority Purchase'.

The screenshot shows a selection screen with filters on the left and a list of warranty options on the right. The filters include "PROGRAMS" (Priority Purchase and Audi Approved Used checked), "MODE OF PAYMENT" (Invoice unchecked), and "DURATION (MONTH)" (1, 12, 24). The list shows three options: "12 months Approved Used Warranty - Centre paid" (Price £379.99), "24 months Approved Used Warranty - Centre paid" (Price £801.34), and "Priority Purchase" (Price £0.00). Each option has a "Select" button with a right arrow.

- You will then be shown the details of cover, including the start and end date. Scroll down to confirm your details.

The screenshot shows the details for a "One Month Warranty". It includes "Mode of payment" (INVOICE) and "Duration (month)" (1). The details table shows: Start date (23/04/2019), End date (22/05/2019), Price exc. VAT (£0.00), and Price inc. VAT (£0.00). At the bottom, the total prices are displayed: Price exc. VAT (£0.00) and Price inc. VAT (£0.00).

Once you are happy to confirm all details entered, select **Activate cover**. You will then be taken to the summary screen.

- The policyholder details will automatically be completed using the Centre's name and address.

Customer details

Co. [dropdown]

House name/number

Company name

Post Code

Email address

Phone number

United Kingdom [dropdown]

Enter address manually

Find address

- Your Priority Purchase Warranty has now been set-up. You can click **Print the Confirmation of Cover** to access a PDF of the Confirmation of Cover Certificate. You can click **Display more** to review the product and the Centre's details on this page too. Click **Start again** to activate another Warranty or MOT Cover, or close the window to finish.

Print the Cover Booklet

Print the Confirmation of Cover

Warranty Confirmation: 259001819

Customer details: Co. LGARCH

Registration Number: LP65ZGK

Brand: AUDI A4 TDI S LINE

Price exc. VAT £0.00 Price inc. VAT £0.00

If you have any questions, please call the Warranty Team on 0333 0433808.